

KINGSTON

&

DISTRICTS

NETBALL

ASSOCIATION

BY-LAWS

AS AT 21ST NOVEMBER 2005

**With the following additions/ amendments endorsed by
KDNA Committee of Management –**

- **section 6.9 to 6.12** (added 13th August 2008,
amended 27 October 2008 &
further amended 8 July 2009)
- **section 13.13** (added 15th September 2008)
- **section 15.1b, 17.4b, 17.4c, 17.6b** (added 27 October 2008)

KINGSTON & DISTRICTS NETBALL ASSOCIATION INC.

Registration Number < A0039485N>

BY – LAWS,

EFFECTIVE: 21st NOVEMBER, 2005

These By-Laws are the rules governing the internal affairs of the Kingston & Districts Netball Association Inc. (Herein referred to as 'KDNA'). They are the operating procedures that determine the conduct and direction of the organisation.

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SECTION 1: ELIGIBILITY

1. CLUB/TEAM REGISTRATION

- 1.1 The KDNA Management Committee shall nominate a closing date for each season that shall be at least one month prior to the start of the competition.
- 1.2 Clubs wishing to enter teams must complete the official team entry form
- 1.3 All Clubs that submit a Registration Form shall receive a Club Information Kit. The Club Information Kit shall include:
 - (a) Codes of Behaviour and penalties for any breaches.
 - (b) Copy of KDNA By-Laws
- 1.4 All applications to register netball teams in any season must be delivered by way of the official team entry form and delivered to the Registration Officer on the official form and by the date set by the KDNA Management Committee.

2. REGISTRATION OF PLAYERS

- 2.1 Players named on the team registration sheet are deemed to be registered.
- 2.2 Additional players may be registered in an existing team in the following manner:
 - (c) the player's name, address, telephone number, club and date of birth must be recorded on the back of the score sheet on the first occasion the player plays in that team.
 - (d) Players can only be registered in one team per season and that team is the first team in which they play that season.
- 2.3 For the purposes of registration of players the mid-week and Saturday competitions will be completely separate. A player may be registered with different clubs or teams in the two competitions.

3. NETBALL VICTORIA MEMBERSHIP

- 3.1 Netball Victoria membership fee is set annually by the Victorian Netball Association Inc.
- 3.2 All players, coaches, umpires, court supervisors, canteen personnel participating in a KDNA competition or program must be a current Netball Victoria member. If this has been purchased at another venue, the current registration card or proof of payment must be shown to the Court Supervisor before taking the court for the player's first match.
- 3.3 Single Game Vouchers may be used. The voucher must be purchased prior to participating.
- 3.4 The Registrations Officer may verify current Netball Victoria registration, if practicable by means of Netball Victoria internet records. Netball Victoria registration is for one complete calendar year – (Jan – Dec).

4. AGE REQUIREMENTS

- 4.1 KDNA has two seasons, Autumn and Spring, and under age assessments are based on a player's age at the end of each season for Saturday competition, and at the end of the year for Mid-week competition. Players are eligible to register in any age and under team provided they are that age and under on
 - (a) 30th June for Saturday competitions commencing after 1st January that year (Autumn); and
 - (b) 31st December for Saturday competitions commencing after 30th June that year (Spring); and
 - (c) 31st December for Mid-week competitions commencing after 1st January that year.

- 4.2 Players must be eight (8) years of age or turn eight (8) during the calendar year to be eligible to play Netta or eleven (11) and under
- 4.3 If for reasons of health or physical disability a player cannot meet the enrolment requirements, special application can be made in writing to the KDNA Management Committee for dispensation. Applications must be supported by a Doctor's Certificate.
- 4.4 In thirteen (13) and under, the following sections may be offered:
 - (a) sections for girls only;
 - (b) one section of mixed for teams with up to three boys or teams with girls only that want to play in that section.
- 4.5 No player shall play in an Open Age section of competitions unless they have attained the age of fourteen (14) years.
- 4.6 Eleven (11) and under players will play adult rules Netball but will not play finals other than in the eleven (11) and under A section if the KDNA Management Committee considers playing finals to be in the best interests of the players.
- 4.7 If a team in thirteen (13) and under has only six (6) eligible players on a particular day, they may borrow an eleven (11) and under player providing that player is physically, psychologically and at a skill level that they will be capable of coping with thirteen (13) and under competition and will not be overwhelmed by the older players. The eleven (11) and under player may not play more than two (2) games in this higher level.
- 4.8 If a **Club Committee** decided they have a player that still qualifies for eleven (11) and under but believe them capable of playing in the thirteen (13) and under competition, the **Club Committee** may register and play them in this competition, but the KDNA Management Committee reserves the right to have qualified members assess this player, and take action accordingly.
- 4.9 If a club, under some unforeseen circumstance finds they have a thirteen (13) and under team that loses a number of players during a season and that team no longer has seven (7) eligible players, the Club may apply in writing to have an eleven (11) and under player move up to become a permanent member of the older team. The KDNA Management Committee must assess this player's physical, psychological ability and skill level before giving permission to move the player up.
- 4.10 FunNet for five (5) to seven (7) year old players will be offered if demand requires it.
- 4.11 Where participants are aged 12-17 inclusive, a modified mixed division may be offered in appropriate age groups in addition to girls only divisions. Eg: In modified mixed divisions, teams may have up to 2 boys playing at any one time. If two boys are on the court at any one time, they must play in separate thirds of the court.
- 4.12 New players to the game playing in age and under teams, including Netta, must produce proof of age to the Court Supervisor, or the Registration Officer before playing their second match.
- 4.13 The player's Birth Certificate, Baby Health Centre Book, Passport, School Declaration or other document approved by the KDNA Management Committee will be accepted as proof of age.

5. NETTA/FUN NET

- 5.1 FunNet for five (5) to seven (7) year old players will be offered if demand requires it.
- 5.2 To be eligible to play Netta, players must be eight (8) or turning eight (8) during the year. They will have regular skills clinics during the season:
 - (a) These players are to purchase Netball Victoria registration and must provide proof of age by their second game;
 - (b) A size four (4) netball is to be used;
 - (c) There will be no score sheet, only an attendance sheet will be completed, scores will not be kept;
 - (d) Coaches are responsible for umpiring the matches;
 - (e) There will be four (4) x seven (7) minute quarters;

- (f) Clearances are not required for Netta players who have played in another Netta team.
- (g) Boys may play unrestricted in FunNet, Netta or eleven (11) and under competitions until they reach the age of 12 years.

6. CLEARANCES

- 6.1 No player is permitted to transfer from one team/club to another having played 3 games with the same team/club.
- 6.2 In extraordinary circumstances a player may apply to the KDNA Management Committee for a special clearance.
- 6.3 Penalty: loss of 4 points to the offending team for playing a player without club clearance.
- 6.4 In between seasons, a player must apply for a clearance to move from one team/club to another team/club within the same competition.
- 6.5 A clearance is not required if the player has not participated in a KDNA competition for a period no less than 12 months.
- 6.6 Subject to By-Law 6.1 a player wishing to transfer from one team/club to another team/club must present a clearance form signed by the Player and by the President or Secretary of both the former team/club and the new team/club to the Court Supervisor, or the Registration Officer, before the player plays with the new club.
- 6.7 Netta players are not subject to clearance rules.
- 6.8 The KDNA Management Committee may dispense with the signature of the President or Secretary of the former Club on the clearance form if, after due consideration of all relevant circumstances, it appears that the former Club's consent to the clearance has been unreasonably withheld.
- 6.9 A player who has been a Junior Representative Player (Open, Reserve or Development Squad) in the previous 12 months (2 seasons) WILL NOT BE CLEARED to a domestic (club) team that already contains 3 or more Junior Representative Players.
 - (a) The maximum amount of KDNA representative players allowed in a team where a representative player is seeking transfer into it from another club/team is 3 in total. The transferring player would make up the 3rd representative player in that team
- 6.10 Teams may have as many "home grown" representative players in a team as they wish, however no new representative players will be cleared to this team from other clubs, if it already contains three or more Junior Representative players (including "home grown" players.)
 - (a) The term "home grown" shall refer to players who have grown up through the club and subsequently become representative players.
 - (b) A Club player (that is a player who is not a representative player and has not been a representative player in the previous 24 months), who has transferred from one club/team to their new club/team, must serve a period of two (2) or more domestic seasons (12 months) to be considered "home grown."
 - (c) A representative player who had been cleared from another club will not be considered "home grown" until they have completed a period of six (6) or more domestic seasons (36 months) and will continue to be subjected to by-law 6.9.
 - (d) The only circumstances where a representative player may be considered home grown by the receiving club/ team would be if the club where the representative player was "home grown" ceased to play in the KDNA domestic competition. These cases would need to be reviewed by Management Committee on a case by case basis, as in 6.2. However, even in these circumstances clubs should play close attention to not creating a "super team", as in by law 6.11
- 6.11 Clubs should be wary about constructing "super teams" as this does not fit within the ethic of encouraging fair competition and sportsmanship within the domestic club competition. If KDNA Management Committee believes a "super team" is applying for entry into the domestic competition then it may act in accord with bylaw 18.2.

7. BORROWING PLAYERS

- 7.1 A player may play in a team other than the team in which that player is registered (the second team) providing all the following criteria are met:
- (a) if a player plays in two (2) matches on the same day, one of the matches must be with the team in which the player is registered;
 - (b) the second (2nd) team is in the same Club as the team in which the player is registered;
 - (c) the second (2nd) team has less than seven (7) of its registered players available to play at the start of the game and the circumstances regarding the shortage of registered players in that team is briefly set out on the front of the score sheet or in a note accompanying the score sheet. The fill-in player is deemed to have played a game with the team as soon as the player goes on court. However, the fill-in player may return to the players registered team if the seventh (7th) registered player arrives to play for the team for which the player is filling in. If the player takes court with the players registered team the player will be deemed to have played the game with that team also;
 - (d) the second (2nd) team is in an equal or higher grade of the same age division or an older age division than the team in which the player is registered – for the purpose of clarity, groups within Netta are deemed to be of equal grade, sections within 11 and under 'C' are deemed to be of equal grade, and sections within 11 and under 'B' are deemed to be of equal grade. Sections within all other age divisions from 11 and under 'A' up to Open age are NOT deemed to be of equal grade and are graded numerically, from higher to lower, 1 being the highest grade;
 - (e) the player plays no more than two (2) matches in any one team in an equal or higher grade of the same age division in any season;
 - (f) the player plays no more than two (2) matches in any one team in an older age division in any season.

8. QUALIFYING PLAYERS

- 8.1 Penalty for playing an ineligible player (11 & under & above)
- (a) If a player plays in a match without providing Netball Victoria registration, Proof of Age or a signed clearance as required by these By-Laws, or is otherwise ineligible to play under these By-Laws:
 - (b) the team which includes the ineligible player (the offending team) will lose four (4) points and incur a fine of \$50.00; and
 - (c) the other team will be declared the winner and will receive four (4) points for the win; and
 - (d) the goals scored by the offending team will be deleted from the score sheet and the other team will be deemed to have won by ten (10) goals to nil (0) or the number of goals actually scored to nil (0), whichever is the greater.
 - (e) if a team plays an ineligible player as defined by these By-Laws in a final, the team will be disqualified from taking any further part in the final series. A fine will also be imposed. This fine will be determined by the KDNA Management Committee.

9. CLUB DELEGATE MEETINGS

- 9.1 Prior to the beginning of each season a Delegates Meeting will be held to assist Clubs with any queries they may have regarding these By-Laws. The fixtures for the season will be available at that meeting. Attendance required is:
- (a) Clubs with three (3) teams or more must be represented by two (2) adult delegates at a Delegates Meeting.
 - (b) Clubs with less than three (3) teams must be represented by one (1) adult delegate at a Delegates Meeting.

- (c) 2 Club Delegates Meetings will be held annually, as determined by the KDNA Management Committee.
- 9.2 Penalty for incorrect attendance at a delegates meeting:
- (a) a loss of four (4) points for all teams forming part of the offending club; and
 - (b) a fine of \$50.00 will be imposed on the offending club.

SECTION 2: CANCELLATIONS, WALKOVERS AND PROTESTS

10. CANCELLATIONS

- 10.1 When matches are cancelled on account of a total strike (eg; power, or situation created by a prolonged petrol strike), weather or some other cause, both teams will be credited with two (2) points and five (5) goals each and the competition will continue as per the fixture.
- 10.2 If a game for any reason cancelled or stopped, the result before half time will be a draw and 2 points awarded to each team. If game is cancelled or stopped after half time then the scores will stand as per the official score sheet and points will be awarded accordingly.
- 10.3 Should circumstances occur in which successive rounds need to be cancelled, the KDNA Management Committee will consider the position and determine a suitable course of action.

11. WALKOVERS / FORFEITS

- 11.1 In the event that a team forfeits prior to the match clock starting, games shall only be awarded to seven nominated players of the non-offending team. No games shall be awarded to players of the offending team.
- 11.2 A forfeit fine determined by the KDNA Management Committee will be imposed and must be paid before the next fixtured match of the offending team.
- 11.3 Teams in the Saturday competition may forfeit a match without penalty if notice is provided to the Registrations Officer or a member of the KDNA Management Committee no later than 48 hours before the start of the match.
- 11.4 In the event of a walkover or forfeit being in the Saturday competition without 48 hours notice the offending team will incur a loss of four (4) points and a \$50.00 fine.
- 11.5 The non offending team:
 - (a) will be credited with four (4) points and the score of ten (10) goals to nil (0); and
 - (b) may submit to the Court Supervisor within seven (7) days, a list of players who may have played in that match and those players will be deemed to have played in that match.

- 11.6 A forfeit may result in that Club being excluded entry into future competitions.
 - 11.7 If a team has fewer than five (5) players present at the start of a match and the other team has five (5) or more players on court, ready to play including wearing position bibs, the other team will be awarded one goal for each minute after the starting siren until the first mentioned team has five (5) players to take the court. If at the end of the first quarter, the team still has fewer than five (5) players, the other team will be declared the winner on a walkover and the team with fewer than five (5) players will be considered to have forfeited and penalties will apply
 - 11.8 Teams in the midweek indoor competitions who forfeit a match under any circumstances will be fined \$70 and lose four (4) points.
 - 11.9 Personal / written communication to the Registrations Officer will be the only method of advice that will be accepted to forfeit a match.
 - 11.10 If, after the commencement of a match, one team is unable or unwilling to continue playing, the other team will be declared the winner with a score of ten (10) goals to nil (0) or the score on the score sheet at the time the match ceased, whichever is the greater margin.
- 12. PROTESTS**
- 12.1 A team wishing to protest must:-
 - (a) Not sign the Official Scoresheet and notify the KDNA Management Committee of the intention to protest.
 - (b) Lodge the protest in writing with the KDNA Management Committee within 48 hours of the match being played.
 - 12.2 A Club shall have a right of appeal to the KDNA Management Committee within 48 hours of notification of a penalty.
 - 12.3 The KDNA Management Committee will advise the result of the appeal and this decision shall be final.

SECTION 3: RISK MANAGEMENT

13. RISK MANAGEMENT

KDNA acknowledges and follows the guidelines as set down by the Netball Australia 'Risk Protection Program' as amended from time to time and published by Netball Australia. KDNA has utilised this program policy in conjunction with Netball Victoria to include these KDNA specific risk management By-Laws.

- 13.1 Injury Reporting
 - (a) In the event of an injury not attended to by KDNA First Aid Officer, all clubs will be responsible for recording all injuries at the discretion of the injured player or players' guardian (player under 18) on the Injury Reporting Sheets provided. (Appendix C)
 - (b) All players in a KDNA representative team are responsible for recording all injuries at the discretion of the injured player or players' guardian (player under 18) on the Injury Reporting Sheets provided.
- 13.2 Game Day Checklist
 - (a) A game day checklist will be completed prior to the commencement of games on each fixtured game day, by the rostered Duty Club for that day.
 - (b) Any hazards identified will be:
 - (i) Documented
 - (ii) Rectified if possible.
 - (iii) Reported to the appropriate agency (local council, reserve committee) if major repair is required.
 - (iv) Checklist to be 'signed off' by the rostered Duty Club for the day.

- 13.3 Pregnancy - As per Netball Victoria Infonet RM1 – Pregnancy & Netball (Appendix E)
- 13.4 First Aid
- (a) KDNA will provide a First Aid Kit complying with Netball Victoria Infonet RM2 – First Aid for Netball. (Appendix F)
 - (b) The First Aid Kit will be stored inside the pavilion in the First Aid area and all appropriate personnel (court supervisors, umpires and coaches) will have access to it.
 - (c) The KDNA Management Committee will maintain the first aid kit supplies. An inventory will be completed when required.
 - (d) KDNA will have a designated room or area for the treatment of injuries. The room or area should be kept clean and accessible at all times.
- 13.5 Emergency procedures - Emergency phone numbers - Ambulance, Doctor, Physiotherapist, Health Clinic and Police and an Emergency Procedure Plan is to be displayed by the phone and in the First Aid Kit.
- 13.6 Weather - In the event of extreme weather conditions, the following rules apply:
- (a) a weather subcommittee consisting of any three (3) members of the KDNA Management Committee present along with the Court Supervisor will determine whether matches / activities should proceed;
 - (b) matches will be cancelled if the temperature is 33 degrees Celsius or more registered on a thermometer kept outside the shade near the court supervisors office for the outdoor matches and indoor near the court supervisors bench for indoor matches;
 - (c) if the weather subcommittee considers before the start of a match that the match should be cancelled then:
 - (i) score sheets are to be filled in and at least five (5) players must be present for verification by the umpire/s; except in Netta and 11&U not playing finals.
 - (ii) if both opposing teams have five (5) or more players present, two (2) points will be awarded to each team;
 - (iii) teams with fewer than five (5) players present will forfeit the match and must pay walkover fines.
 - (d) if the weather subcommittee considers that matches should proceed and the teams mutually agree to abandon the match, neither team will receive points;
 - (e) if after play commences, the weather subcommittee decides that the weather conditions have deteriorated or the temperature on the KDNA thermometer registers 33 degrees Celsius or more, the weather subcommittee may postpone or cancel the match. If a match is cancelled before half time under this By-Law, the match will count as a nil-all (0-0) draw and all goals will be deleted from the score sheet. If a match is cancelled at or after half time, the score on the score sheet at the time the match is cancelled will be the final score of the match.
- 13.7 Blood Policy and Infectious Diseases - KDNA will adopt Netball Victoria Infonet U4 and RM6 relating to blood policy and infectious diseases. (Appendix G & H)
- 13.8 Pre-participation Screening/ Medical Indemnity
- (a) All personnel involved with KDNA will be required to complete a medical indemnity form (Netball Victoria Infonet RM7 – Appendix I)
 - (b) A designated official will store all forms and bring them to all events.
 - (c) All forms will be destroyed at the conclusion of the season.
- 13.9 SmokeFree - KDNA will adopt a SmokeFree policy as prescribed by Quit Victoria. This will include indoor venues and outdoor court surroundings. (Appendix J)
- 13.10 Sun Protection - KDNA will adopt a SunSmart policy as prescribed by the Cancer Council Victoria. (Appendix L)
- 13.11 Codes of Behaviour - KDNA will adopt Codes of Behaviour as prescribed in the Netball Victoria Member Protection Regulation. (Appendix M)

- 13.12 Drug Policy - KDNA does not support the use of performance enhancing substances and views any such use as detrimental to both the sport of netball and the spirit of the game. The Netball Victoria drug policy, August 1993 as amended from time to time, is implemented and will apply for all KDNA competitions.
- 13.13 Dogs - In the interests of player and spectator safety dogs are not permitted courtside. The KDNA Committee of Management request dog owners refrain from bringing dogs to Dales Park during competition and training sessions.

SECTION 4: UNIFORMS, SCORING AND FINANCE

14. DRESS CODE

- 14.1 The Committee must approve all uniform colours and designs.
- 14.2 Clubs must notify the KDNA Management Committee in writing of any proposed changes to their uniform. The KDNA Management Committee must approve all changes.
- 14.3 Uniform requirements are as per Netball Victoria Infonet A7. (Appendix A)
- 14.4 Players will not be permitted to take to the court unless they are in full uniform by 3rd week of season commencement.
- 14.5 The KDNA Management Committee may direct a Club or Team to change its uniform if the uniform is very similar to the uniform of an existing Club or Team; or, if any aspect of the uniform is regarded by the KDNA Management Committee as unacceptable.
- 14.6 Players are not permitted to play in tracksuit pants or bike shorts.
- 14.7 Windcheaters may be worn during a match, but they must be the same colour as the T-shirt of the uniform.
- 14.8 In the event that two club teams within the one section are fixtured to play each other, the first named team on the fixture must change the colour of their shirts for the duration of the game.

15. SCORING

- 15.1 a. Each team must provide a non-participating scorer for all matches.
b. if a scorer is not present then a player/s from each team, without a scorer, will be asked to leave the court to ensure there is a scorer for the duration of the game.
- 15.2 Scorers to sit/stand together for the duration of the match at the midway point of the sideline.
- 15.3 KDNA to provide the Official Scoresheet
- 15.4 One Official Scoresheet will be used for each match. This Scoresheet will list the names of all eligible players, and each team shall clearly indicate the players intending to participate, prior to the commencement of play. This Scoresheet must also indicate at least the first position played by each player and the match score.
- 15.5 Players named on the score sheet who do not take the court at any time during a match must be crossed off the score sheet – with one (1) line running through the name still allowing the name to be recognized by the Registrations Officer.
- 15.6 If a team plays a player whose name has not been included on the score sheet or if a player has been named on the score sheet but has not played in the match, (not being a finals match) the offending team will lose four (4) points and the other team will be declared the winner. Any goals scored by the offending team will be deleted from the score sheet.
- 15.7 At the match conclusion, to indicate their satisfaction that the information on the Official Scoresheet is correct, the Official Scoresheet is to be signed by
- (a) Captains, or
 - (b) Scorers, and
 - (c) Umpires

16. FINANCE

16.1 Fees

- (a) The KDNA Management Committee shall set fees bi-annually.
 - (i) Team Entry
 - (ii) Venue hire for training
 - (iii) Equipment
 - (iv) Coaching costs
 - (v) Umpiring costs
 - (vi) Trophies & Awards
 - (vii) Administration costs
- (b) Team / season fees will be determined by the KDNA Management Committee and must be paid to the Treasurer or Court Supervisor by the third match of the season.
- (c) Fines as determined by the KDNA Management Committee seasonally must be paid to the Treasurer or Court Supervisor within seven (7) days of notification being received.
- (d) If a Club has not paid fees or fines when they are due, each Team in the Club will lose four (4) points for each match played while fees or fines remain unpaid.
- (e) Penalty: fine to be determined by the KDNA Management Committee.

16.2 Reimbursement/Payments

- (b) The KDNA Management Committee members shall be entitled to claim expenses incurred whilst acting in an official capacity. Receipts must be supplied.
- (c) Umpires will be paid weekly at a rate as agreed to by the KDNA Management Committee.

SECTION 5: RULES OF PLAY AND FINALS MATCHES

17. CONDUCT OF MATCHES

- 17.1 All matches will be played in accordance with the Official Rules of Netball Australia unless otherwise provided in these By-Laws or Rules of the KDNA Management Committee.
- 17.2 Timing (if matches are less than 1 hour)
- (a) 4 x 10 minute quarters, Change ends ($\frac{1}{4}$, $\frac{3}{4}$ time), 3 minutes ($\frac{1}{2}$ time) – or at the discretion of the Committee.
 - (b) NO INJURY TIME – A match may be stopped by the umpires in extenuating circumstances to ensure a safe playing area is maintained.
- 17.3 Blood Policy (if matches are centrally timed with no injury time). All forty (40) minute matches shall follow this procedure.
- (a) The game is stopped - the clock is not stopped.
 - (b) Player leaves the court - substitution rules apply (with no time allowance).
 - (c) Play is resumed.
 - (d) In eleven (11) & under sections B & C only a player may return to the court immediately after informing the umpire. 11 and Under A section will abide by Adult Rules.
 - (e) If the removal of an injured or bleeding player results in a team having fewer than five (5) players, the umpire may allow the injured or bleeding player up to two (2) minutes to recover.
- 17.4
- (a) Each team must supply its own netball, bibs and scorer.
 - (b) If a scorer is not present then player/s from each team, without a scorer, will be asked to leave the court to score.
 - (c) A penalty of 2 goals will apply to any team competing in CSC Indoor Competition if the said team cannot supply the required set of bibs and or the match ball.
- 17.5 For all games including finals, the first named team on the score sheet will have the choice of first centre pass or the choice of ends.
- 17.6
- (a) The teams playing in the final match of the day are responsible for the return of both goal posts padding on their respective courts.
 - (b). Teams failing to return padding (and goal posts for the indoor competition) will receive a penalty of 2 goals.

18. GRADING & FIXTURES

- 18.1 A Match subcommittee will be appointed by the KDNA Management Committee to evaluate and grade all teams.
- 18.2 The KDNA Management Committee has the right to reject any team applying for entry to the competition.
- 18.3 The KDNA Management Committee will be the ultimate adjudicator of all grading decisions.
- 18.4 If a team is re-graded, premiership points and goals for and against will be transferred into the new division.
- 18.5 Fixtures will be arranged for all competitions indicating courts and times. Copies will be forwarded to Clubs prior to the season commencing. The "home" team is the first-named team in the fixture.
- 18.6 The KDNA Management Committee will determine the appropriate grade or division for each team and will determine the playing times and venue of matches.

- 18.7 Teams may be re-graded after the commencement of a Competition at a time to be determined, but that time shall be no later than the end of the fifth (5th) round. Unless approval is given by the KDNA Management Committee, teams will be re-graded once only in any competition.
- 19. PROGRESSIVE LADDERS**
- 19.1 A weekly progressive points table will be kept and displayed at the KDNA venue, except 11 and under 'C' grade, 11 and under 'B' grade and Netta Round Robin.
- 20. FINALS**
- 20.1 These will be played at the conclusion of the rounds in each Division, except 11 and under 'C' grade, 11 and under 'B' grade and Netta Round Robin.
- 20.2 The number of points gained during the season shall determine teams qualifying for finals. In the event of teams being equal on points, positions shall be determined by the percentage of goals scored for and against. In the event of teams being equal on percentage, positions shall be determined by the greater number of goals scored for.
- 20.3 Finals series matches will be played under the Page system which constitutes a first semi final between teams finishing third (3rd) and fourth (4th); a second semi final between teams finishing first (1st) and second (2nd), a preliminary final between the loser of the second (2nd) semi final and the winner of the first (1st) semi final and a grand final between the winners of the second (2nd) semi final and the winner of the preliminary final.
- 20.4 Players must play a minimum of three (3) matches with a team to be eligible to play finals matches. A bye appearing on any association fixture shall not be deemed as a match played for the purposes of finals eligibility.
- 20.5 Once a player has played the required number of games in a division they are eligible for finals in any higher divisions for that Club.
- 20.6 Players may only play finals matches in their registered team, except if a team in their Club does not have seven (7) eligible players available to take the court in any finals match may use a player from the same Club in a lower grade or division provided that the player filling in has played three (3) games with the Club and that her original team is no longer involved in finals. The names of fill-in players must be submitted to the Registrations Officer 48 hours prior to the match for verification of eligibility along with the names of the unavailable players.
- 20.7 Teams found playing an ineligible player during finals will be considered to have lost that match.
- 20.8 Matches shall be conducted for finals as for rounds. The starting time of finals matches may alter slightly.
- 20.9 Drawn matches in finals:
- (a) There is a one (1) minute time allowance to enable teams to change ends and scores to be verified on the Official Scoresheet.
 - (b) Substitutions and positional changes may be made at the beginning of Extra Time only .
 - (c) 2 x 5 minute halves will be played for forty (40) minute matches.
 - (d) At the end of the first half teams change ends.
 - (e) Should there still be a draw at the end of the second half of extra time, play continues until one team has a two goal advantage.
 - (f) In the event of injury or illness during extra time, positional changes and/or substitutions may be made.
- 20.10 In the event of a finals match being not played or stopped before completion due to inclement weather or extreme heat the match will be rescheduled at the discretion of the KDNA Management Committee or if the match has reached half time or later the score at the time of the game being stopped will stand as the final result of the match.
- 20.11 Players may only participate in one match per day during the finals.

SECTION 6: REPRESENTATIVE TEAMS

21. REPRESENTATIVE TEAMS

- 21.1 All matters pertaining to Representative Teams (including Carnival Teams) are outlined in the KDNA Representative Teams Policy (Appendix B).

SECTION 7: GENERAL INFORMATION

22. INFORMATION TO CLUBS

- 22.1 The KDNA Management Committee shall provide the following information in writing to all Clubs prior to the start of the season:
- (b) Association contact details
 - (c) Association venue address
 - (d) Association Constitution and By-Laws
 - (e) Fixtures

23. DISPUTE RESOLUTION

- 23.1 The KDNA Management Committee will impose the prescribed penalty or any other penalty to any member that fails to adhere to these By-laws.
- 23.2 Any member of a team or Club which does not agree with a penalty or action of the KDNA Management Committee made under this By-law, may advise the KDNA Management Committee within 48 hours of the penalty or decision being made. The KDNA Management Committee may then:
- (a) discuss the issue with the relevant team or Club and make a decision regarding the matter. The KDNA Management Committee shall inform the party/s involved of their decision either verbally or in writing; or
 - (b) have an informal meeting with the relevant party/s in order to discuss and resolve the dispute.
- 23.3 The KDNA Management Committee decision is final.

24. CORRESPONDENCE

- 24.1 All correspondence must be in writing from the Club Secretary or authorised person to the KDNA Secretary and mailed to the designated mailing address of the KDNA Management Committee, excluding the extraordinary provisions of clause 11.9.
- 24.2 All correspondence from the KDNA Management Committee will be addressed to the Club Secretary or authorised person.

25. FUNDRAISING

- 25.1 The KDNA Management Committee shall determine fundraising activities.
- 25.2 Teams/clubs must seek approval from the KDNA Management Committee for individual fundraising activities. Teams/clubs must apply in writing at least four weeks prior to the event, providing details of and rationale for the fundraising activity. Information as to how the activity will be organised, including risk management and safety measures if relevant must be provided.
- 25.3 All members are encouraged to support the fundraising activities.
- 25.4 All members shall be given no less than one month's notice in writing, of fundraising activities.

26. COURSES, SEMINARS & OTHER OPPORTUNITIES

- 26.1 The KDNA Management Committee shall provide notification through club / team representatives of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.
- 26.2 The KDNA Management Committee shall encourage and support members who wish to attend appropriate courses, seminars and other personal development activities.

27. ACCREDITATION

- 27.1 The KDNA Management Committee shall ensure that all officials have current appropriate minimum qualifications.
- 27.2 Where minimum qualifications/accreditation standards are not met, The KDNA Management Committee shall encourage and support the member/s to achieve the minimum standards.
- 27.3 The KDNA Management Committee will not appoint any person to an official position unless that person to be appointed has achieved the minimum standard qualification/accreditation.

28. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

Where these By-Law's are silent, a decision can be made by the KDNA Management Committee that ensures the integrity of KDNA is maintained at all times.

The KDNA Management Committee may in using its reasonable discretion, in exceptional or extenuating circumstances, alter, vary or waive the requirements set out in these By-Law's relating to KDNA.

29. INDEMNITY

Except where provided or required by law and such cannot be excluded, KDNA and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating as a member.